

Selectmen Present: Chairman Ray Gorman, Selectman Greg Placy, Selectman Sue Collins, and Town Manager Becky Merrow.

Others Present: Jake Mardin, Jim and Mary Ellen Hesselbacher, David Brooks, Ben Champagne, Craig Hamelin, and Recording Clerk Sasha Uran.

Ray Gorman called the meeting to order at 5:00 pm. The Pledge of Allegiance was recited.

Minutes of Last Meeting:

Public:

County Recycling (Ben Champagne and Craig Hamelin)

The two gentlemen went before the board to update them on the transition back to County Recycling. Becky reported that there was some confusion on whether or not the Transfer Station should continue sorting the plastics and cans. Ben reported that the Transfer Station has had it sorted in the past and the public sorts it already why change it. Ben also reported that they now take used cooking oil. If someone has a 5 gallon jug of it, they can drop it off at the Transfer Station and one of the workers can set it aside until the county is able to pick it up.

Outstanding Business:

Capital Improvement Plan (February)

Dumont Street Permanent Easement SRTS non- infrastructure

Becky reported she has received the amendment.

Zoning Violation for Mott

Becky reported that it has been prepared but believes delivery will be a challenge where they live out of state.

Personnel Policies: FMLA Holiday Pay

Becky reported that it still needs some clarification.

Class 3 Industrial Discharge Permit Tillotson Polymer

Becky reported that she has supplied Rick Tillotson with a draft permit the town could issue. The town could change the permit fee and have conditions. Ray believed a condition needed to be that the waste be tested at least yearly. Greg noted that they should notify the town of any changes. Becky reported that the town has a right to be on premises at the time of the testing.

Motion: Sue Collins moved to charge a \$50 permit fee. Greg Placy seconded. Motion carries unanimously.

Bids on Perry Property

BC Land Invests-\$2,000

Shaun Wheeler-\$2,526.27

The Selectmen will take the bids into consideration.

Citizen of the Year

There are 3 or 4 nominations.

Dana Bartlett, Jim Smith, Lindy and John Falconer, Linda Gaudette, and Sylvia Goodrum.

Intermunicipal Agreement Stewartstown

Becky reported that she hasn't heard anything from Stewartstown's Board of Selectmen.

Water & Sewer Supervisor—Welch's Contract need proposal for backup operator

Becky reported that it is not due until the end of the week.

Department of Labor Civil Hearing

Becky reported she hasn't heard anything new about it.

Household Hazardous Waste Day

Ray believes it should be done in late April or early May. Becky noted that it is questionable due to additional fees.

Bids on Copier

Becky reported that it is not due until the end of the week.

Public Hearing on Water Rates—Adjustment for Backflow Testing 2x Annually; Testing for PRZ

Becky reported she will set up a hearing for the new rates.

Country Day School-Norm & Amy Brooks. Bacteria test(s) show "absent" for bacteria. Insurance adjuster meeting with them on 1/26

Becky reported that Melanie had spoken with Amy earlier in the day. Amy will contact Melanie when she starts running her water and at the end of the season, the town will work on the amount for an abatement.

New Business

Increase TAN limit from \$1 million to \$1.5 million

Becky noted that they had discussed previously on whether or not Sewer should get a TAN to pay the General Fund back what it owed.

Motion to close Sewer PDIP Account and transfer funds to General Fund

Motion: Sue Collins moved to close the Sewer PDIP Account and transfer the remaining funds to the General Fund. Greg Placy seconded. Motion carries unanimously.

Employees leaving for Fire Department Duty—Policy needed

Becky reported that there has been some issues about the men who are on the Fire Department when they leave work to fight a fire. Greg stated that the state normally will pay the firefighter for the time missed while fighting the fire. There are only two men working for the town who are either firefighters or fast responders. Becky reported that the town needs to come up with a policy about it since it is a liability issue. Will keep it under outstanding business.

**Change Order on Dumont Street Sidewalk Engineering Fees: Safe Routes to School CMA
\$36,180(+\$6,680)**

Becky reported that there is a new system being implemented. The town now needs to negotiate with an engineering firm for pricing. Everything needs to be estimated, Becky believes it might have been drafted before it was sent to the IGE. When it was under \$100,000 it would have been paid in full by grants, however Becky believes it will be over \$100,000. Greg Placy noted as School Board Chairman, he believes it should be done during the school shutdown between June and August.

Motion: Greg Placy moved to accept the Change Order. Sue Collins seconded. Motion carries unanimously.

2016 Dispatch Fees Revised-Colebrook to \$180,214

Ray asked if there was still a draft agreement. Greg noted that it has been sent to the Attorney General's office for approval.

Vote to Recommend or Do Not Recommend warrant articles at first public hearing

David Brooks reported there are two articles from the Planning Board. Fences under 4 feet will now require a permit to be put up and they changed the definition of a Seasonal Camp to include "non residential." Sheila has them in her office.

FYI—NHEC 2013 & 2014 Appeals

Becky reported that BTLA is asking about any appeals still in process. There are two still going, the town is working on it.

TAP QBS Selection Process; Extension of CMA under QBS for 2 more years

Greg noted that they need documentation stating that they will be hiring them for Engineering Work.

Kennett v. Town of Colebrook

Becky reported that the town has retained an attorney and they are hoping to resolve it quickly.

Main Pump Station pump replacement/repair

Becky reported it is around \$5,000 to replace the part and more than half that amount to repair it.

Motion: Greg Placy moved to spend the \$5,000 to replace the part needed at the Main Pump Station. Sue Collins seconded. Motion carries unanimously.

Prime Designation & Worker's Compensation and Property Liability Discount

Becky reported it is coming up.

Hiring of driver for Public Works—2 people out; necessary for operations

Becky reported that she is not going to post the position. She has filled one of the positions due to necessity. David Brooks noted that he has not been spoken to about learning the Plow to help out but he is still willing to learn.

Full time supervisor of Water/Wastewater

Becky reported she is working on who it will be once the Welch's leave.

Willey Road; Driveway permit

Becky asked David if the Planning Board have received a Driveway permit request from Mr. Riendeau. David replied that he wasn't sure, the board hadn't met yet.

Intervenor Status Northern Pass

Sue noted that there is no commitment being one, it mostly helps on getting information. Colebrook may not be able to become one since Northern Pass is not going through Colebrook. The town will request to become an intervenor citing possible Route changes.

Tillotson Polymer CDBG Meeting

Becky noted Tillotson Polymer is town sponsored. They have not met their requirements for employment. Meeting is in February.

Grant

Becky reported that the town received a proposal from CMA on the Search Grant. Grant provides technical assistance up to \$30,000. If over \$30,000 the town will pay 75% and CMA will pay 25%.

Motion: Greg Placy moved to authorize the Town Manager to apply and sign all documents related to the Grant. Sue Collins seconded. Motion carries unanimously.

Water department 2015 budget (subject to audit):

Expended for 2015	\$387,302
Revenue for 2015	<u>\$393,018</u> *Transfer of \$46,000 from NH PDIP to cover South Main Street emergency project
Balance	\$5,717 Revenue in excess

Public Works (Cleaned up most work orders)

Aldrich Road punch List

South Main Punch List

South Hill Punch List

For Signature:

Intent to cut

Phil & Susan Lambert, Map 208 Lot 8

Roland Cotnoir

Robert Hodge

Motion: Greg Placy moved to enter into Executive Session citing RSA 91 A;3,II(a) and RSA 91 A;3,II(e). Sue Collins seconded. Roll Call Vote, Ray Gorman "aye", Greg Placy "aye", Sue Collins "aye".

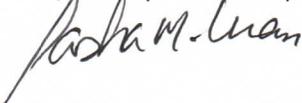
Executive Session entered into at 6:43 pm.

Public Session reentered into at 7:03

Motion: Greg Placy moved to adjourn the meeting. Sue Collins seconded. Motion carries unanimously.

Meeting adjourned at 7:18 pm

Respectfully Submitted,



Sasha Uran

Recording Clerk