

Selectmen's Meeting Agenda
Monday, November 14, 2016

17 Bridge Street, Town Hall Conference Room, Colebrook

Noon—Conference Call with CMA—Selectmen's Meeting (if necessary)

Budget

12:30 Recreation; Melissa Shaw

1:00 Emergency Management & Fire, Wayne Frizzell

1:15 Highway; TJ

Personnel Policy

Tax Collector's Budget

GGB-Budget for Town Hall. Front stairs? Close off? All patrons use side entrance?

5:00 PM Selectmen's Meeting

*Please be advised that this meeting is being audio recorded. Video recording is also in use in the building.

Minutes of the last meeting(s)

Public:

5:00 Cindy Gagne Main Street Construction Easement

5:30 NHIT Health Insurance Presentation

Manifests:

Payroll Manifests

Accounts Payable Manifests

New Business

Health Insurance Renewal 2017-19.87% Vote to Renew existing plan? Authorize Chairman of the Board or Town Manager to execute documents?

How to accept \$6,676.61 in accumulated funds?

1. One time check?
2. Premium holiday?
3. Spread evenly over the year as a credit to member's contribution?

Letter to Tom Jameson to begin TAP and Main Street at the same time – early Agreement with Colebrook Mobile Home Cooperative – draft letter & statement of account Open Top Container & Aluminum Bids Due—Award Bid Property Tax Warrant; 2nd Issue 2016 in the amount of \$2,562,837.94. Signed by the Selectmen.

Approve Hiring Memo for Planning Board Clerk. Cell phone?

Dental Rates for 2017—Renew with HealthTrust?

Water Violations—Chlorine Residual, TTHM & HAA5

Purchase Order Module \$1500 BMSI – will encumber the funds and show in monthly reports

Motorcycle Blessing Statue—Store temporarily at the Landfill? Installation location for Main Street for future consideration.

Underwood Engineers Scope of Work Northside Pumping Station
Coos County Tax Warrant 2016 \$822,355 Due Dec 19 2016
Winter shutdown for Construction. Wednesday construction meetings to resume in spring.
Mott--\$2,500 plus cost of tires and any junk to clean up. Camper gone. Vote to expend to clean up?
Pay 2 new Fire Bills (outside of precinct)
Vote to Award CMA Contract for Construction Engineering Services for Dumont Street Safe Routes to School project in the amount of \$32,280

Outstanding Business:

New Proposal from Roberts and Greene for Audit. Authorize engagement letter?
Mobile Home Cooperative Agreement
Police Detail Rate for Construction
Mahassel Letter to file for driveway permit—structure removed.
September Bank Reconciliation
ATV noise complaints; Representative to NCC Committee; ATV Advisory Committee—request by Dick Harris; Bette Guerin; Judy Jacques; members from other towns?
Personnel Policies: FMLA Holiday pay; Worker's Comp. pay, Employees leaving for Fire Dept. Duty
School Crossing Guard Duty & Possible Purchase of Traffic Control Device
Capital Improvement Plan
Golf Links Road Discontinuance & Response to State Correspondence—Need for Warrant Article Language and Process to be followed
Fairpoint infrastructure in the right of way
Letters to Lazerworks and the Church

For Signature:

Intent to Cut: Stuart Dalzell, Map 244 Lot 5 off Cascadden Drive
 Kevin & Jane McKinnon Map 228 Lot 8 & 10 off South Hill Road
 Albert Langsenkamp Map 218 Lot 5 off Bear Rock Road
 E. James Wells Tax Map 253 Lot 43 off Bungy Road
Warrant for Presidential Election
Annual Concurrence Emergency Operations Plan
Veteran's Credit Map 110 Lot 34, for RL
Road Resolution "Old Perry Farm Road" Terence S. Mark Tax Map 244 Lot 12
3rd Quarter Sewer Warrant \$87,859.77; 3rd Quarter Water Warrant \$134,595.84

Abatements:

Ernestine Gray Map 107-7-7 12 Cedar Street; \$359.98 2016 2nd issue

Correspondence:

2016 Municipal Law Update Bernie Waugh—visit in the spring?
Amicus Brief by NHMA & Respondent's Brief

Questions or comments from Public or Press

Next Meeting:

November 21 BUDGET Which Departments? 5:00 PM Selectmen's Meeting
November 23 Noon Construction Meeting (Last Payment Request for Winter Shutdown)

November 28 12:30 Library Budget
Board of Selectmen Budget; Town Administration; Accounting & Auditing; Financial Administration; General Office; Treasurer; Data Processing; Assessing
5:00 PM Selectmen's Meeting

November 30 Noon
Legal Budget and remaining Expense Budgets with Revenues
Any Remaining Sicard/Construction Issues

December 12 5:00 PM Selectmen's Meeting

December 26 Monday -- Office Closed for Christmas

December 27?? 5:00 PM 2nd December Selectmens Meeting

January 2 Office Closed for New Year

January 9 5:00 PM Selectmen's Meeting

January 16 Office Closed for Civil Right's Day
1-3 pm North Country Council Transportation Advisory Committee Littleton

January 23 5:00 PM Selectmen's Meeting

January 26, 2017 9:00 AM Kennett v. Town of Colebrook CCSC

Schedule Budget Hearing?

Departmental Meetings: Subject to change

Recreation Department Meeting—1st Wednesday of the month at 5:30 PM—Town Hall
Planning Board Meeting – 1st Tuesday of the month at 6:00 PM – Town Hall
Library Trustee Meeting – 1st Tuesday of the month at 6:30 PM – At Library
Dispatch Meeting – 2nd Thursday of the month at 5:30 PM – Location rotates
45th Meeting – 4th Wednesday of the month at 6:00 PM – at 45th
Cemetery – 1st Wednesday of the month at 3:30 PM – Town Hall
Conservation – No meeting until further notice
Trustee of Trust Funds – 2nd and 4th Tuesday of the month at 4 PM – Town Hall

Non Public Session under RSA 91-A:3 if necessary

*Agenda subject to change

Main Street Project—Financials to date

DWSRF Revenue

\$ 70,356.05	#1 Rcvd 12/21/15	Vendor 09-4350.34-434	
\$ 46,204.44	#2 Rcvd 3/21/16	CMA \$67,606.05 Ck #019385	\$2,750 Town Legal
\$ 24,172.52	#3 Rcvd 4/20/16	CMA \$46,204.44 Ck #019799	
\$ 55,388.38	#4 Rcvd 6/21/16	CMA \$24,172.52 Ck #019930	
\$ 12,808.13	#5 Rcvd 6/21/16	CMA \$55,050.78 Ck #020230	\$337.61Advert/Admin
\$ 35,455.58	#6 Rcvd 8/31/16	CMA \$12,550.08 Ck #020230	\$258.06 Advert/Admin
\$29,192.97	#7 Rcvd 10/27/16	CMA \$35,455.58 ck #020502	
		CMA \$29,192.97	

CWSRF

\$ 68,583.01	#1 Rcvd 1/7/16	CMA \$66,333.01 Ck. #019474	\$2,250 Town Legal
\$ 41,888.51	#2 Rcvd 3/17/16	CMA \$41,888.51 Ck. #019772	
\$ 19,479.88	#3 Rcvd 4/14/16	CMA \$19,479.88 Ck #019907	
\$ 42,445.89	#4 Rcvd 6/27/16	CMA \$42,169.67 CK #020353	\$276.22 Advert/Admin
\$ 7,756.49	#5 Rcvd 6/27/16 *Short \$136.02	CMA \$ 7,545.35 Ck. #020353	\$111.14 Advert/Admin
\$ 19,925.80	#6 Rcvd 9/8/16	CMA \$19,925.80 CK #020562	
	#7		

DWSRF

\$29,192.97 CMA

\$277,643.48	Sicard
\$30,849.28	Retainage
\$337,685.73	Total #1

Drainage Bills
Pipe Locator

Contractor's Pay Requisition	
\$277,643.48	\$30,849.28

#1	Payment Amount	Retainage
	\$411,406.07	\$ 45,711.79