Selectman Present: Selectman Greg Placy, Selectman Sue Collins, Town Manager Becky Merrow

Others Present: Joe Pappao, Fred Cunningham, Mike Lynch, Jake Mardin, Jim Hasselbacher, Mary Ellen Hasselbacher, and Recording Clerk Sasha Uran.

Greg Placy called the meeting to order at 5:01 pm. The Pledge of Allegiance was recited.

Minutes of last Meeting

Table until next meeting.

Public:

DN Tank

Joe noted DN Tank had performed an inspection when they were at the reservoir painting the outside. Overall the tank looked good however the company recommends a mixing system. The tank has a single inlet/outlet pipe which means the last water in the tank is the first water out of the tank. The company recommends a Gridbee mixing system which will pull the water from the floor of the tank and force it to the top of the tank creating a circulating effect. The Gridbee is $12,000. The states are starting to push the mixing systems for towns with holding tanks.

Fred Cunningham

Would like to purchase a small parcel owned by the town so he can extend his driveway. Eventually would like to build a garage where his car port is currently sitting. He will get the property surveyed and do whatever else the town will require of him to purchase the property. Mr. Cunningham would also like something in writing about the fact that the parcel used to be a dump site, and that if anything needs to be removed from the property due to the dump site, he is not financially responsible. Greg noted that the town will need to come up with a price and if Mr. Cunningham is acceptable, will need to wait and have it brought up during town meeting in March.

Mike Lynch

Mike wanted to bring a proposal to the board for consideration of recycling instead of having them return to the county. Sue noted that there is not enough detail in his proposal about what the town gets paid for and what they do not. Wanted to know if they take glass. Mike responded that at the moment, his company does not take glass however it can be discussed. Greg noted that it gives the board something to think about.

Manifests:

Payroll Manifests-signed

Accounts Payable Manifests-signed

Outstanding Business

Aldrich Road Update

Becky noted she is impressed with the progress. Greg noted it appears that they will gain width on the road. When he was asked about guardrails he told the contractor to take care of the new area first.

South Main Street Water Line

Becky noted Danny had informed her the crew was able to shut the water off and install the pipe quickly. If the town is able to get the project done with local contractors, they will be saving hundreds of thousands of dollars.

Bourne Barn- Short-term Lease

Has a lease agreement just needs a motion.

Motion: ***Sue Collins moved to accept the lease agreement on behalf of the town with Ronnie Lyons for 6 months for $600. Greg Placy seconded. Unanimous.***

Underwood Engineers

Would like the board to accept the contract for $6,500 with Underwood Engineers to inspect Wells 5 and 7 and other technical assistance.

Motion: ***Sue Collins moved to accept $4,300 fee for Underwood Engineers to inspect PW5 and PW7. Greg Placy seconded. Motion passes unanimously.***

South Hill Road Punch List

Greg noted that he looked the road over with Mr. Ouimette and they felt it was best to leave the road as it is for the season. Mr. Ouimette will look at it during the Spring season and after the Spring season. Danny would like to add a culvert to the road to help with some of the issues. Greg believes that people need to be educated more about road maintenance, ditching, and removal of trees.

Forklift

Greg noted that TJ was supposed to see if the company was willing to buy it back from the town. Becky noted he was on vacation however she will remind him when he gets back.

2016 Dispatch Budget

Becky noted that the meeting is in November and would like Greg to find out what is needed from the town. She noted it is an awkward situation with the wage increases. She believes that there should be an increase but is concerned with the amount Dispatch Committee has suggested. Still has questions on battery backup and the lease. Is still waiting on the minutes from the meeting.

Payroll Progress

Becky noted the bank informed her the merge was being worked on.

Town Insurance Renewal Rates

Greg noted it is good that dental has not increased.

Appointment of Interim Town Road Agent pursuant to NH RSA 231:62

Becky noted there is a chain of command and she doesn't feel it should be disrupted. Sue noted that the budget has been severely hit and recommends a performance evaluation during the next 60 days. Give TJ an increase to be decided and after the 60 days give another increase if earned.

Motion: ***Sue Collins moved to appoint Anthony Rossitto as interim Town Road Agent at a rate of pay to be determined. Greg Placy seconded. Motion carries unanimously.***

Pleasant Street Bridge

Becky noted she is looking to put the project out to bid. Would like to put it into the 2016 work list, however she is not sure if there is already enough on the list for 2016. Greg noted that they should wait on it for awhile. Sue recommends taking it off the meeting agendas and keep bridges at the top of the list for 2016 discussions.

Dumont Street Permanent Easement

Becky noted they are waiting on Corrigan.

2016 Sidewalk paving bid estimate

Becky noted that Ed Stanley of Central Paving wanted to do a swap for the paver. It is under consideration.

Summer Maintenance Bid Form (DRAFT)

Becky noted it is going out as a inquiry right now. Sue noted it is needed for the budget so the answers should all be back by Thanksgiving. The letters of inquiry should include something about contacting Becky before submitting a possible bid. Believes it should say "Board looking into prices to bid out summer grading."

Replacement of Private Road Signs

Greg recommends checking with another town to see what they do. Maybe have the Deputy Town Clerk contact other towns.

Zoning Violation for Mott

Becky noted that there is $5,000 in the budget for legal. Sue noted that the Planning board has been trying to get a response but it is up to the Select Board to enforce it. Becky noted that the town usually turns it over to a lawyer.

Environmental Review- Water Project SRF Notice

Becky noted that it is all taken care of, does the board have any questions or concerns.

Clerkworks

Becky noted there was a delay in getting the request out to BMS. Traci is going to Columbia to see how they use it. The biggest question is between red book and blue book. What is the difference between them and why does the town of Colebrook use what it uses.

New Business:

Notice of Findings Department of Environmental Services Wastewater

Becky noted that upon receipt of resignations, from McKinnon and Hyde a surprise inspection took place. As part of the process, DES inspector did a full review of the pumping station, treatment facility, etc. The town received a six page notice of the findings and concerns, they now have 45 days to respond to the State and how they plan to fix the issues. Becky is assuming that the responsibility is hers. Got the BOD result back and it is no longer a concern. Filed the DMAR report on time. She is preparing a response. The UV system cost $5,000 for someone to look at and $3,000 for bulbs. There are questions about the curtain. The town could still receive fines for violations. Becky is unable to determine if anything was missed on water end. Welch's service is costly but needed at the moment.

Dates for next Budget Workshop

Tax Rate

Becky noted that it had gotten in late, the board had previously decided to use $100,000 from the fund balance. Had a miscommunication. Greg recommends holding the rate and use the extra. Becky will finalize with $165,000 fund balance.

Labor Board Wage Claim

Would like to discuss in executive.

Equalization Certification due December 15, 2015

Becky noted it was just to let the board know in advance.

Lynch Recycling Proposal for 2016

County Recycling Meeting

Sue noted in order to reenter the program, the town would have to pay $15,004 for the annual fee. Colebrook would have to buy a roll off container for $7,000. Greg asked if the town would then only need one person at the transfer station if the town reentered with the county. Becky believes they would still need two she will also ask if the town can ship a mixed load. Sue noted that the town could probably sell the baler since the county already has two. If anything, the county might want the crusher in the future.

Draft Mowing Proposal

Becky noted there is no hurry and it needs a little work before sent out.

Water Meters

Becky noted she had asked about the remote readers. Josh Welch informed her the meters can let the user know if they have high usage.

Public Works

Hydrant Flushing week of 10/19- waiting on parts delay

South Main Street Dig

Waiver Request Information due 1/16-Need to do a couple things with water bills

Work Orders: Library water meter, etc.

CMA

Becky noted the town received two bills from CMA

Motion: ***Sue Collins moved to pay CMA $13,739.37 for Invoices 1&1 for Water and Sewer. Greg Placy seconded. Motion carries unanimously.***

For Signature

Authority of the Joint Loss Management Committee (Safety Policy) – needs Ray's signature

Gene & Judy Ouellette Cemetery Deed- signed

Dental Rate Renewal Plan- signed

Correspondence

Notice of Non- Compliance Tillotson Rubber Dan Hebert GWP

Becky noted it is similar to the town. They have not filed the report for their system.

CDDA Letter Tillotson Grant for Beautification

Greg recommends waiting until the town knows what will be doing with Main Street Project.

Motion: ***Sue Collins moved to enter into Executive Session citing RSA 91-A;3, II(a). Greg Placy seconded. Roll Call vote Greg Placy "aye", Sue Collins "aye".***

Executive Session entered into at 7:28 pm.

Public Session entered into at 7:45 pm

Motion: ***Sue Collins moved to adjourn the meeting. Greg Placy seconded. Motion carries unanimously.***

Meeting adjourned at 7:47 pm.

Respectfully Submitted,

Sasha Uran

Recording Clerk